



PROTECTION & STORAGE OF CLIENT POSSESSIONS

Facility employees shall make every effort to protect each client's personal clothing and possessions from theft, damage, destruction, loss, and misplacement. This includes, but is not limited to, assisting the client in developing and maintaining an inventory of clothing and personal possessions if the client or legally responsible person desires. A copy of this inventory list will be provided the consumer as well as kept on file with the facility. Clients will be provided a personal space including a dresser and closet for keeping their clothing and other possessions. Consumers are encouraged to bring attention to problems related to this issue by notifying a staff person or the program manager. The program manager will take reasonable and necessary steps to locate and return missing property, arrange for the replacement damaged property, and also correct any systemic issues that may identified in fulfilling this clients' rights requirement including requesting assistance from the agency's executive director if needed. Finally, if the consumer is not satisfied with the steps taken by the program manager they may file a grievance in a manner consistent with the agency's grievance procedures.

This forms meets these standards

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